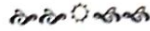




Republic of the Philippines
Municipality of Sariaya
Region IV-A, Quezon Province



OFFICE OF THE MUNICIPAL MAYOR

MO-ATA-MEO-SWSOIC-20240802-01

EXECUTIVE ORDER No. 32-2024

**AN EXECUTIVE ORDER IN DESIGNATING ENGR. MARLON M. MEDRANO, ENGINEER III
AS OFFICER-IN-CHARGE OF THE OFFICE OF THE SARIAYA WATERWORKS**

WHEREAS, the Municipal Government of Sariaya recognizes the functions of the Office of Sariaya Waterworks System, in providing clean, edible and abundant water supply to Sariayahins. The local government provides aid to the said office and to its personnel and maintenance to ensure the smooth operations of the said waterworks office;

WHEREAS, there is a need to designate an **Officer-in-Charge** to oversee the implementation of the policies and programs of the Sariaya Waterworks System and to ensure its smooth operations;

NOW, THEREFORE, I, MARCELO P. GAYETA, MAYOR OF THE MUNICIPALITY OF SARIAYA, QUEZON, BY VIRTUE OF THE POWERS VESTED IN ME BY LAW, DO HEREBY ORDER THE FOLLOWING:

Section 1. DESIGNATION. It is hereby designated **Engr. Marlon M. Medrano**, as Officer In Charge (OIC) of the Sariaya Waterworks System concurrent to his regular work as Engineer III and will continue to be such, as Officer In Charge designate and shall be on call to discharge such functions;

Section 2. RATA. As Officer in Charge (OIC) of the Sariaya Waterworks System he shall receive a Representation Allowance of Php 5,400.00 and a Transportation Allowance of Php 5,400.00 every month, subject to the usual existing auditing rules and regulations;

Section 3. EFFECTIVITY OF RATA. That **Engr. Marlon M. Medrano** shall be entitled to the computation of the said RATA effective August 19, 2024;

Section 4. FUNDING REQUIREMENT. The financial requirement of this Executive Order shall be charged to the **Office of the Mayor –Sariaya Waterworks System;**

Section 5. EFFECTIVITY. This Executive Order shall take effect immediately upon approval and shall remain in force until it is revoked or recalled.

DONE this 21st day of August, 2024, Sariaya, Quezon.

MARCELO P. GAYETA
Mayor



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