



Republic of the Philippines
Municipality of Sariaya
Region IV-A, Quezon Province



OFFICE OF THE MUNICIPAL MAYOR

MO-ATA-MEO-RPRHMIT-20240214-02

EXECUTIVE ORDER No. 15-2024

AN ORDER ORGANIZING THE MUNICIPAL IMPLEMENTING TEAM ON RESPONSIBLE PARENTHOOD AND REPRODUCTIVE HEALTH OF SARIAYA, QUEZON.

WHEREAS, President Rodrigo R. Duterte has repeatedly declared the intensified implementation of National Program on Population and family Planning (NPPFP) as a national policy and priority strategy;

WHEREAS, the President issued Executive Order No. 12 to mandate the Department of Health (DOH), Commission on Population and Development (POPCOM) renamed as Commission of Population and Development under EO No. 71 @ 2018,, Department of the Interior and Local Government (DILG), and other relevant agencies, including local government units (LGUs), to attain and sustain zero unmet needs for modern family planning;

WHEREAS, the implementation of this priority strategy entails the mobilization and full participation of LGUS particularly in the delivery of the full range of family planning information and services especially among the marginalized and underserved population.

NOW, THEREFORE, I MARCELO P. GAYETA, Municipal Mayor of Sariaya, Quezon, by virtue of the powers vested in me by law, do hereby declare the following:

SECTION 1. COMPOSITION. The Responsible Parenthood and Reproductive Health Municipal Implementing Team (RPRHMIT), as provided in MC No. 2020-132 dated October 7, 2020 shall be composed of:

Chairperson : **MARCELO P. GAYETA**
Municipal Mayor

Vice Chairperson : **REYMUNDO D. RAZON**
Human Resource Management Officer V

Members : **RONNIE L. LINDOG**
MPDC

CLAIRE D. OBNIAL
MSWDO

RANDY L. TRONILA
Executive Assistant III/GAD Focal Person

CONSTANCIA P. CATARROJA, MD
Municipal Health Officer





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HON. ARLENE GENOVE
SB Comm. Chair on Women, Family & Children

MARIVIC T. GAYETTA
GILAS Kababaihan President

JAYSON A. RIVERA
LYDO/LTOO II

SECTION 2. SECRETARIAT. The Secretariat shall be composed of the following:

ANNAVER T. ALCANTARA
MARJANE OBNIAL
ANGELICA JUMPALAD

The RPRHMIT shall be a Committee under the Municipal Health Board.

SECTION 3. FUNCTIONS. The RPRH Municipal Implementing Team shall have the following functions:

1. Conduct regular quarterly meetings and special meetings, when necessary;
2. Formulate policies necessary to promote the Programs on Population and Family Planning which will cater the basic needs of men and women;
3. Prepare Annual Work and Financial Plan (AWFP); and
4. Prepare and submit Semestral Accomplishment Report based on AWFP.

SECTION 4. MEETINGS.

- 4.1. The RPRH Municipal Implementing Team shall conduct regular quarterly meetings; and may conduct special meetings, when necessary.
- 4.2. The agenda of such meetings shall include, but not be limited to the development and implementation of policies/programs/projects/activities relative to the promotion and fulfilment of RPRH Law specifically localizing the national program on population and family planning.
- 4.3. The meetings conducted shall be supported by Minutes of Meetings duly signed by the Secretariat Head, Notice of Meetings, Attendance Sheets and pictures, if available.
- 4.4. The conduct of these meetings should adopt the new normal protocols.
- 4.5. The conduct of these meetings, agenda and summary of agreements, as approved by the Chair of the Implementing Team shall be forwarded to the Commission on Population Regional Office **every end of the quarter.**





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SECTION 5. POLICIES, PLANS AND BUDGET

5.1. Policies refer to LGU's executive and legislative issuances to promote the Programs on Population and Family Planning which will cater the basic needs of men and women.

5.2. Plans and Budget

The Implementing Team's Annual Work and Financial Plan (AWFP) may include, but not limited to the following activities:

- a. Undertake information, education and advocacy campaign on RPRH to give prominence to the implementation of family planning in the country.
- b. Conduct capacity-building programs for all stakeholders involved in the implementation of the RPRH PPPAs.
- c. Provide services to all men and women regarding the programs on population and family planning.
- d. Create and establish systems on effective coordination with the national agencies involved in the promotion and implementation of RPRH.
- e. Institute policies and programs to promote the welfare of men and women on RPRH programs aligned with the national thrusts.
- f. The approved Municipal Implementation Team on RPRH law annual Unified Work and Financial Plan shall be submitted to the Commission of population **on or before January 15 of every year.**

SECTION 6. REPORT

Submission of LGU's semestral report is in January and July of each fiscal year with details of submission as follows:

LGU	Date of Submission	Kind of Report	Where to Submit
Barangay	Every 15 th of January and July	Barangay RPRH law accomplishment report	Municipal Mayor through MIT and MLGOO.
Municipality	Every 20 th of January and July	Consolidated Municipal RPRH law accomplishment report	Provincial Governor's Office through the DILG



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The Municipal Implementing Team (MIT) shall require all barangays to submit the report on or before due date. Submission of LGU's semestral report shall pass through the regular channels of reporting, i.e. Punong Barangay submits report to the municipal mayor through the MIT, and MLGOO; Municipal Mayor submits a consolidated report to the Governor through the MLGOO. Submission of reports other than providing hard copies like submission of electronic copies via email may be allowed in the context of the New Normal.

SECTION 7. ACCOMPLISHMENT. The accomplishment report shall include the activities undertaken based on the approved AWWP.

SECTION 8. MONITORING. The Municipal Implementation Team shall monitor the compliance of their component Barangays, as well as their prompt submission of reports.

SECTION 8. REPEALING CLAUSE. All orders or issuances which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 9. EFFECTIVITY. This order shall take effect immediately.

DONE this 14th day of February, 2024, Sariaya, Quezon.

MARCELO P. CAYETA
Mayor



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